

## **Minutes of the YCBA Management Board (MB) Meeting held at via Zoom on Wednesday 14th August 2024 at 4.30 pm**

Present: David Guild (Chair - DG), Nick Woolven (NW), Dani Hyman (DH) Lesley Millet (LM), Ron Millet (RM), Robin Jepson (RJ), Pauline Stout (PS), Ruth Kerr (RK) and Mark Dunkley (MD).

Also in attendance – Vanessa Jervis (VJ)

**1. Apologies for absence and declarations of interest** – Stephen Cordingley (SC) and Graham Jepson (GJ). There were no declarations of interest.

### **2. Previous Minutes of 15<sup>th</sup> May & 8<sup>th</sup> June and matters arising**

NW had spoken to RJ and a spreadsheet has been compiled for the competitions with a list of winners, with agreement to focus on 2000 – present and these can be posted on the website. With no further matters arising, the minutes were approved. **Closed.**

### **3. Approval of 2024 Committees' Structure**

The YCBA website is showing as 2023, this needs to be updated to reflect 2024, RJ will speak to Jim Edwards to get the website updated. **Action – RJ**

DG proposed that for the Grant and Development committees, the secretary should be taken out and the Chair's minute their own committees and this was agreed by all. **Open.**

### **4. Finance Update**

LM updated on the current financial position, the current balance is c.£59k. c.2,500 has been paid out for upcoming congresses and the Great Northern.

Regarding the budget, the Board are recommending that the budget includes £10,000 for grants, £3,000 for rents for clubs that don't have their own premises, £3,000 for diversity, £5,000 for teaching to include bridge development and TD courses and £3,000 for the Festival of Bridge. Total proposal for the budget is £21,000. Budget was approved.

Deadline for grant applications are 31<sup>st</sup> March DG will email clubs about what grants are available and will send a separate email to the smaller clubs. **Action – DG**

There has been no progress with the YCBA asset register. Assets include Bridgemates and computers which are stated on the accounts as having a nil value but are covered under insurance valuation. The value of the trophies are unknown but it would cost more to get them valued than they are worth and they are currently stored at York BC. LM to check what trophies are at the BC when she is next there. **Action – LM**

DG to go to meet with Stuart Davies (SD) and establish what is at his house. **Action – DG**

The two laptops have been located and one is now at Barnsley and the other is with Jim Edwards (JE). LM wants to look at the Bridgemates, bidding boxes and playing cards to see what state they are all in. **Action – NW to speak to SD**

Regarding YCBA insurance, RM is still to look into this and will report back to the Board at a later date. **Action – RM Open.**

### **5. Tournaments Update**

Wherever possible glass trophies are being given to the winners. The original trophies will be presented for the official photographs and then the winners will be presented with glass ones. MD to take photographs of all the trophies that are at York BC. **Action – DG**

NW has a spreadsheet of all the Yorkshire competitions and the previous winners Yorkshire doesn't have a representative on the EBU Tournament Committee. To consider suitable candidates to suggest who could join the EBU TC. **Open.**

## **6. Development Update**

DG has been in contact with most of the non-affiliated clubs regarding teaching and while some haven't responded, others have been quite responsive. Skipton, Kirby Moorside, Pocklington, Todmorden, Selby and Doncaster have all expressed an interest. RK is to speak to Doncaster as they want to take on a lot more students but don't know how to go about doing it. DG and RK have spoken to Hull and are going to reach out to non-affiliated clubs in the area to see if anyone wishes to do shared teaching. Not tackled U3A as yet as the main focus if the non-affiliates in the first instance.

MD has had conversations with Pocklington regarding EBU membership. It was agreed that the YCBA shouldn't try and persuade the non-affiliates to join the EBU but should provide non-affiliated clubs with information of the benefits of joining the EBU. It was agreed to add some information to the YCBA website which will include a link to the EBU where the promote their benefits. **Action – RM**

It was also agreed that the YCBA needs to promote themselves better. **Open.**

## **7. Diversity Update**

The committee has started to contact the affiliated clubs. Some haven't done anything and other

Diversity Update (RM) - started contacting clubs, some have done nothing, and others are further ahead than the YCBA. RM has had a conversation with a Leeds City councillor to discuss diversity issues. VJ has joined the committee and has brought a legal mind to the table. An Action plan has been done and RK which collates the actions points, it isn't a fixed document but will be updated as actions are identified and completed. Governance actions need to be put in place including a diversity and equal opportunities and auditing all functions. **Open.**

## **8. Festival of Bridge Update**

The level of interest is not as high as the committee has hoped and two of the events may have to be cancelled. There is a meeting on Monday to discuss which of the events are to be cancelled. At club level there has been a more positive response. There are 25 club events being run by 12 clubs, 2 of which are non-affiliates and there is a list of events on the YCBA website. A link will be provided on the YCBA website to the clubs own website with the onus on the individual clubs to keep their websites updated with the event information. **Open.**

## **9. YCBA Structural Development**

Where a relationship has been established following club visits, it was agreed that the relationship should be continued.

Regarding the reserves policy, there is increased support with grants and the need in the short term for a reserves policy has been reduced.

The strategy development paper is ongoing. It was agreed that the next strategy session should be morning and lunch only.

A date needs to be agreed for the strategy session. **Action – NW Open.**

## **10. Date of next meeting - tbc**