

YCBA COMMITTEE TERMS OF REFERENCE 2024

- 1) **Management Board** - As defined by the constitution
- 2) **Tournament Committee**
 - To oversee the arrangements for all one day and simultaneous pairs competitions
 - To determine and publish the annual calendar of events
 - To undertake the organisation of events of more than one day duration currently; Yorkshire Congress, Great Northern Swiss Pairs, Harrogate Spring Congress and Easter Festival
 - To designate individuals to plan and organise competitions
- 3) **Conduct Committee (Constitutional)**
 - To investigate any complaints relating to the conduct of members arising from YCBA competitions referred either from the Tournament Director or referred from the Chairman or Secretary received directly from members.
 - To determine whether any complaint should be referred to the Disciplinary Committee
 - To consider any disciplinary issues referred from affiliated clubs and as appropriate to investigate the issue and/or refer it to the Discipline Committee for determination.
- 4) **Disciplinary Committee (Constitutional)**
 - To consider any referrals from the Conduct Committee including those originating as a referral from an affiliated club.
 - To determine any sanctions to be imposed arising from improper conduct
- 5) **Bridge Development Committee**
 - To oversee the teaching and promotion of bridge in conjunction with nationally led initiatives
 - To formulate an annual budget for approval by the management board and manage accordingly
 - To facilitate appropriate specific projects as identified by the Management Board
 - To oversee the development and maintenance of the Learnbridge website
- 6) **Yorkshire League Committee**
 - To determine the arrangements for the structure of the Yorkshire League and the Online Yorkshire League
 - To consider any issues arising from Yorkshire League and Online Yorkshire League matches relating to playing conditions and where the current league rules provide for discretion to be exercised.

Note: the Yorkshire League Committee reports to the Tournament Committee
- 7) **Selection Committees**
 - To select and arrange for county matches as designated including travel and accommodation.
 - To review performance in order to inform subsequent selection.
- 8) **Grants Committee**
 - To develop an “assisted payments” grant structure that enhances the development of clubs affiliated to YCBA and is annually approved by the Management Board.
 - To create a formal grants application process open to clubs affiliated to YCBA and managed through the Grants Committee.
 - To draw up grants criteria, to decide upon the success of grant applications based upon these criteria and to manage the whole process in an auditable manner.
 - To formulate an annual grants budget for approval by the Management Board and manage within this budget accordingly.

9) Diversity, Inclusion and Equality Committee

- To investigate and establish what is considered best practice in managing issues of diversity, inclusion and equality.
- Its work shall include the collection of information and the offers of advice, guidance and support both for YCBA activities and to the management of its affiliated clubs.

10) Festival of Bridge Steering Group

- to approve spend and funding to affiliated clubs on Festival-related activities;
- to deliver a marketing campaign to publicise the Festival In Yorkshire
- to organise events to celebrate the Festival;
- to provide support to bridge clubs who are putting on their own Festival events.
- to encourage non-affiliated bridge clubs and groups of bridge players to become involved with the Festival
- to encourage bridge clubs and participants in events to make donations to Cancer Research and provide information on how donations can be made