

Minutes of the YCBA Management Board meeting held on Sunday 4TH June 2017 commencing at 10.30 am. in the Edward Room at the Cairn Hotel Harrogate.

PRESENT: N Woolven (Chair), P Godfrey (Vice- Chairman), J A Staniforth (Secretary), L Millet (Treasurer), J Latham (Assistant Secretary), S V Davies (Tournament Secretary), J Hayton, R Jepson and D Waxman.

In Attendance: P Mason (YCBA President) and R Millet (EBU Director).

1) Apologies for Absence

Apologies were received from D Guild.

2) Attendance at Board Meetings

It was agreed that the attendance of P Mason and R Millet continue based on the criteria laid down at the June 2016 Board meeting.

3) Declarations of Interest

The following interests were declared in connection with the calendar of events:

P Godfrey as a Director of York BC

S Davies as a committee member of Bradford Bridge Club

J Latham as a committee member of Harrogate Bridge Club

L Millet and R Millet as Trust Members of Leeds Bridge Club.

4) Minutes of the Previous Meetings

The minutes of the Management Board meeting held on 21 February 2017 were agreed as a correct record and signed by the Chairman.

It was noted that the actual profit of the Spring Congress was approaching £7k as a subsequent invoice had been received thereby reducing the £11k originally reported at the meeting.

5) Matters arising from the minutes.

a) Membership criteria

It was agreed to defer detailed discussion until the next meeting but the issue of data protection requirements was raised and it was confirmed that YCBA was not registered with the Information Commissioners Office (ICO). The matter had been looked into some time ago in respect of voluntary not for profit organisations as different regulations applied to that of private and public-sector organisations. There were extensive changes in regulations being introduced in 2018 which could have far reaching consequences.

b) Review of Easter Congress

This was deferred to the next meeting and would be considered at the next meeting of the Tournament Committee.

c) Member Seminars

As reported at the AGM a seminar with Michael Byrne for competent club players had been arranged for 7 September 2017. The Chair agreed to obtain details to forward to the Yorkshire News editor and to contact I Johns regarding the arranging of a second seminar with David Bakhshi for players in divisions 1-3 of the Yorkshire leagues. The Bridge Development Committee would look to arranging a seminar for improvers.

d) Procedures for Duplimating of Boards

It was agreed that a short good practice guide be produced which would recommend that duplimating should be undertaken by a person(s) not playing the hands and that both the hand records and Boards should be stored securely. Robin Jepson agreed to produce a draft for consideration at the next Board meeting.

e) Succession Planning

This was deferred to the next meeting.

6) To consider issues arising from the 2017 AGM

The Vice-Chair had agreed to seek further clarification of the details of the disciplinary hearing relating to a YCBA member following the issue being raised at the AGM. R Millet confirmed that the report would not be in the public domain and only a summary would be contained within the minutes of the Laws and Ethics Committee meeting.

The request for all Improvers event to be included in the published calendar had been agreed at the AGM and would be addressed by the Tournament Committee.

7) Appointments of County Youth Officer and Membership Secretary

Ted Crebbin was re-appointed as Membership Secretary. The appointment of a County Youth Officer was deferred pending a suitable nomination being received.

8) Review of committees, membership of committees and terms of reference

The following amendments were agreed:

D Guild to be appointed to the Bridge Development Committee

Selection Committee for Tollemache/Presidents Cup/ NBL A1 and A2

N Woolven (chairman), G Jepson and J Hayton.

Selection Committee for NBL B and C matches:

J O'Sullivan to be a co-opted member

B Davison to replace J Biles as a co-opted member.

9) EBU Shareholders

The existing shareholders of N Woolven, J Staniforth, J Latham and L Millet were confirmed.

10) Calendar of events 2017/2018

This would be finalised by the Tournament Committee at a meeting to be held on Thursday 29 June 2017 at the home of L & R Millet commencing at 4.00 pm.

11) Expenses Policy Review

It was reconfirmed that mileage for Board members was the lower rate recommended by HMRC (after 10,000 miles) currently 25p per mile. In most cases EBU rates would apply for Tournament Directors and EBU Shareholder meetings. A further review in respect of wider volunteering would be undertaken.

12) Any Other Business /Future Agenda Items

A confidential matter was discussed.

13) Date and Time of Next Meeting.

The next meeting to be held on Tuesday 29 August at the Holiday Inn, Garforth, commencing at 7.15 pm. The Secretary agreed to make the necessary booking.